

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 26<sup>th</sup> July, 2022 commencing at 7.00pm at the Village Hall, Main Street.** Date of posting: Wednesday 20<sup>th</sup> July, 2022.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting). Cllr. Thornton and Cllr. Green
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 28<sup>th</sup> June, 2022.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received**
    - 5.1.1 The Orchard, 21 Main Street.** Heavily reduce one Hawthorn down to eight feet in height – protected by Tree Preservation Order CYC167. 22/001023/Tree Preservation Order
    - 5.1.2 Field House, Middlethorpe.** Fell one Sycamore tree in a Conservation Area. 22/01447/Tree Conservation Area
    - 5.1.3 86 Acaster Lane.** Single storey side and rear extension. 22/01313/FUL
    - 5.1.4 Proposed dwelling to the north of 39 Main Street.** Fell one blue spruce tree in Tree Conservation Area. 22/01435/Tree Conservation Area
    - 5.1.5 11 Croft Court.** Relocation of front door. 22/01346/FUL
    - 5.1.6 Fairmead, 21 Coda Avenue.** Variation of condition two of permitted application 17/02483/FUL to alter external materials and finishes of elevations of single storey rear extension. 22/01223/FUL
    - 5.1.7 46 Acaster Lane.** Creation of new access to front and formation of new driveway within site. 22/01413/FUL
    - 5.1.8 Ramsey House, Chantry Lane.** Re-pleach line of Lime trees; trim one Yew, reduce lateral canopy of one Norway Maple by 1.5m – tree works in Tree Conservation Area. 22/01515/Tree Conservation Area
  - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)**
    - 5.2.1** None
  - 5.3 Large Householder Extension Notifications**
    - 5.3.1** None

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## 5.4 Other Planning Matters

- 5.4.1 **PROW** – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 Planning Application information received May 24<sup>th</sup>: Proposed 5G Telecommunications Installation for H3G UK – from WHP Telecoms Ltd - update
- 5.4.3 Email from R Wright: Planning ref. 21/02401/FUL Priory Corner. Bishopthorpe.

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Risk Assessment Document – update Cllr. Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scorebox rebuild – update Cllr. Nicholls

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Request for a donation towards court resurfacing from Bishopthorpe Tennis Club
- 6.3.3 Community Hubs and Grants

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update
- 6.5.3 Repairs to wooden boards and replacement bark – update Cllr. Jemison

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Acaster Lane Site: approve a quote of £300 to chop down the three elm trees. The quote is from Ash Tree specialists.

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Proposal to make Bishopthorpe a 'Dementia Friendly' village

### 6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update
- 6.10.2 York Flood Alleviation Scheme June 2022 Newsletter

### 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

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- 6.12 Bishopthorpe Orchard  
6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due 28/7)	432.00
Monthly direct debit to E-On Village Hall Electricity (due 20/7)	217.16
Monthly direct debit to E-On Village Hall Gas (due 28/7)	344.00
Savills – payment for Glebe	225.00
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 1/7)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 1/7)	28.87
The Renewable Energy Co. Vernon House Electricity (due 18/7)	27.79

##### Total Amount paid

**£1,303.69**

#### 7.1.2 On- Line banking payments

##### Amounts paid

Clerk's Salary	712.25
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	9.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	12.31
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	156.00
Eyelid Productions – Annual website support	100.00
City of York Council waste collection, Village Hall	68.86
City of York Council waste collection, Sports Pavilion	63.40
G2 Integrated security solutions Ltd, Repairs to Village Hall door lock	61.20
Around the Clock Glazing, repairs to Sports Pavilion window	391.20
Crombledale Contracting – Repairs to Play Area (2 tonne of soil, timber weed membranes and consumables)	1603.35
Crombledale Contracting – Hedge cutting, Ferry Lane sports field	350.00
Ainsty Landscapes – Ferry Lane sports field grass cuts	680.00
Rebecca Clark – Play Area gate – March to July 2022	375.00
Andrew's Garden Services, cut lawns and hedges in Play Area	470.00
On-line payment total	<b>5968.07</b>
<b>Payment Total</b>	<b>£7,271.76</b>

### 7.2 Income Receipts

##### ***Village Hall rental income:***

2/6 Carolyn Sanderson	10.00
29/6 S Allen, Black Cats Pilates	25.00
30/6 J Acey	30.00
30/6 W Allison, Wednesday Badminton	24.00

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1/7 Sue Coates, Slimming World	50.00
4/7 Nichola MacLeod	25.00
5/7 Lefter R, party booking	55.00
8/7 Sue Coates, Slimming World	50.00
11/7 Rent for June KS	170.00
13/7 S Allen, Black Cats Pilates	50.00
15/7 Sue Coates, Slimming World	50.00

**Other Income:**

13/7 Bishopthorpe Pre-school Sports Pavilion quarterly rent	1300.00
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**£1,839.00**

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## 8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## 9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

## 11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury
- 11.3 Email from A Powell regarding a damaged electric meter – update Cllr. Astbury

## 12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

## 13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Dementia Friendly Communities - survey

## 14 Highway Matters

- 14.1 Drive safe, PFCC, email from Tony Macaulay, [www.Up2yew.com](http://www.Up2yew.com)

## 15 Correspondence

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 None

## 16 Ward Committee

- 16.1 Email from Cllr. Galvin: Planters by the library and a number of flower tubs around the village, invitation for the Parish Council to fund these going forward.

## 17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

## 18 Date and time of next meeting Tuesday 23<sup>rd</sup> August, 2022 at the Village Hall, Main Street at 7.00pm.

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#### Bank Account checked by

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